

Pulaski County Library System  
Library board of Trustees  
Minutes  
March 30, 2010  
Pulaski County Library

Trustees Present: Nancy Hudson, Chair; Mason Vaughan, Jr.; John Freeman; Martha Jackson; Danny Collins; Laura Walters; Elinor Farmer

Staff Present: Sally Warburton, Director; Carol Smith, Technology Coordinator

Trustees Absent: Joseph Slaughter; Tom Brewster, Acting Superintendent of Schools

- I. Call to Order and Welcome: Chair Nancy Hudson Called the Pulaski County Library Board of Trustees meeting to order at 5:00 p.m. on Tuesday, March 30, 2010 at the Pulaski Library.
- II. Approval of Minutes – February 23, 2010: The Board reviewed the minutes of February 23, 2010. A motion was made by John Freeman and seconded by Elinor Farmer to approve the minutes as written. The motion was passed by the Trustees present.
- III. Library Reports: The following reports were reviewed by the Trustees present. A copy of each report is filed with the records of this meeting at the Pulaski County Public Library.
  - A. Expenditures: Question about the amounts listed on the Bright Services expenditures sheet for the YA Programs. Staff present did not have an explanation for the apparent discrepancies.
  - B. Statistics: Nancy Hudson asked about statistics for electronic books. Carol Smith explained that the statistics are for the ebooks and that the Over Drive Statistics are not included at this time.
  - C. Financial Statement – Dublin Library Cat
  - D. Dublin Library Report: Nancy Hudson asked about Belle spending time on the computers. Carol Smith is researching an article about radiation from computers making cats sick. Martha Jackson asked about volunteers taking care of Belle. Report will be made at the April Board Meeting.
  - E. Technology Report: Carol Smith gave a short demonstration of the Southwest Times Newspaper Project. The Library is working to get donations from the public in order to get 100 years of the newspaper scanned and made available online. Goal dates are July 31, 2010 to end the fundraising effort led by Jim Graham and have the paper available by September, 2010. Board members had suggestions of community groups that might give donations.
  - F. Youth Services Report
  - G. Director's Report: Sally Warburton amended her report that the Friends of the Library Annual Meeting will take place on April 13. She also reported that a staff member, Sharon Rupe, has injured her leg as a result of a fall at her home and will be out of work for a while & possibly return on a shortened schedule.

- IV. Follow Up from Previous Meeting and Other Reports
  - A. FY 2010/11 Budget: Library Board reviewed the county budget as it applies to the library
  - B. Library Policy – Computer Use Policy: Nancy Hudson recommended deleting the sentence, “Use of library resources is a privilege, not a right, and inappropriate use will result in a suspension of that privilege.” It is arguable that library use is a right. Danny Collins made the motion to accept the policy with that revision and Laura Walters seconded the motion. The motion was passed by Trustees present.
  - C. Dublin Library 20<sup>th</sup> Anniversary Celebration: Members present offered to bring food for the open house on Sunday, April 25<sup>th</sup>.
  - D. Honoring Past Library Board Members: Books have been donated in honor of Don Fariss, Don Stowers, Judy Barr and Marva Hickman for their eight years of service to the Pulaski County Library Board. The books will be presented at the Friends of the Library annual meeting and notes will be sent to the honorees.
- V. New Business
  - A. Southwest Times Project: See Technology Report
  - B. Strategic Plan: The Five-Year Plan was reviewed by the trustees and a quick review of the progress made was presented by Sally Warburton.
  - C. Staff Evaluations: Martha Jackson moved that each trustee evaluate the director, give the evaluations to Nancy Hudson by April 20, 2010 who will compile them and discuss the evaluations with Sally Warburton. Danny Collins seconded the motion and it was passed by those present.
  - D. Endowment: Nancy Hudson reported that the Community Foundation report was received. Beginning value 2009 was \$98,640, ending balance was \$99,484 and administrative fees for 2009 were \$981.
- VI. Adjournment: Chair Nancy Hudson entertained a motion to adjourn the Library Board of Trustees at approximately 6:00 p.m. Elinor Farmer moved to adjourn. Laura Walters seconded the motion. The motion was unanimously approved by the Trustees present.

The next scheduled meeting of the Library Board is Tuesday, April 27, 2010 at 5:00 p.m. at the Charles and Ona B. Free Memorial Library in Dublin.

Respectfully submitted,  
Nancy Hudson, Chair  
Sally Warburton, Recorder

Approved: \_\_\_\_\_