

Pulaski County Library System  
Library Board of Trustees  
Minutes  
September 27, 2011  
Charles and Ona B. Free Memorial Library

Trustees Present: Nancy Hudson, Chair; John Freeman; Margaret Spradlin; Martha Jackson; and Joseph Slaughter

Trustees Absent: Mason Vaughan, Jr., Vice-Chair; Elinor Farmer; Robert Becker; Laura Walters

Staff Present: Sally Warburton; Carol Smith

Guests Present: Mary Catherine Stout, President of the Friends of the Library

- I. Call to Order and Welcome: Nancy Hudson called the meeting of the Pulaski County Library System Board of Trustees to order at 5:15 pm on Tuesday, September 27, 2011 at the Charles and Ona B. Free Memorial Library in Dublin.
- II. Approval of Minutes: John Freeman moved that the minutes of August 30, 2011 be approved with one correction under "Statistics" that "retirement homesmake" be corrected to "homes make". Joseph Slaughter seconded the motion and it passed.
- III. Library Reports: The following reports were reviewed by the Trustees present. A copy of each report is filed with the record of this meeting at the Pulaski County Library.
  - A. Expenditures: The rollover funds have not been noted in the local budget at this time and the State Budget has not been divided into line items
  - B. Statistics: John Freeman asked for and Carol Smith supplied an explanation of how eBooks can now be downloaded to the Kindle Reader as well as other devices via the OverDrive site that can be accessed through the Library webpage.
  - C. Belle's Financial Statement
  - D. Dublin Library Report
  - E. Technology: John asked for an explanation of the AWE Machine and Carol Smith and Nancy Hudson responded that it is a stand-alone computer with children's educational games located in the Pulaski Library Children's Room. Margaret Spradlin questioned the loud noise level of the new server that is now housed in the Pulaski Meeting Room and Carol explained that a different location is being sought, possibly in the IT area in the courthouse.
  - F. Youth Services: Nancy asked for an update on the schools responding to the request for local funds for RIF by November. Jena Hardy gave the following information: Pulaski Elementary School, Riverlawn&Snowville Schools all stated that they would like to participate in the program this year but only Snowville has sent us the matching funds. Dublin Elementary and Critzer Schools have not responded.

- G. Director: An email was sent to Trustees with information about the State Library sponsored Fall Trustees Meeting. Several Trustees expressed an interest & will follow-up.
- IV. Follow Up from Previous Meeting and Other Reports
- A. Plaque naming the Dublin Library Community Room as the FaryWyrick Anderson Community Room, has arrived and Trustees approved of the County Maintenance installing it outside the door in the foyer area. A thank you note will be sent to the Friends of the Library for purchasing it for the library.
  - B. Ceiling replacement at Pulaski Library has not been scheduled at this time.
  - C. Mary Catherine Stout distributed the Friends of the Library Fall Newsletter, invited Trustees to join the Friends group as well as to attend the Honors Dinner on October 13, 2011.
- V. New Business
- Closed Session: A motion was made by John Freeman that the Library Board of Trustees enter a closed meeting session for the discussion of personnel matters in accordance with the Code of Virginia, Section 2.2-3711(A)(1). The motion was seconded by Joseph Slaughter and the motion was passed unanimously by Trustees present.
- Return to Open Session: Martha Jackson made a motion to return to open session of the meeting. John Freeman seconded the motion and it was passed unanimously.
- Certification: Joseph Slaughter made a motion to certify, in conformance with the Virginia Freedom of Information Act, that the Library Board of Trustees had convened a closed session on September 27, 2011 and that the closed session was conducted in conformance with Virginia law, and that to the best of each Trustee's knowledge only business matters lawfully exempted from open meeting requirements by Virginia law were discussed and only matters identified in the motion of closed session were heard, discussed or considered by the Library Board of Trustees. The motion was seconded by Margaret Spradlin and unanimously approved by trustees present.
- VI. Adjournment: There being no further business, John Freeman moved to adjourn and Joseph Slaughter seconded the motion. The motion passed unanimously.

The next scheduled meeting of the Library Board is Tuesday, October 25, 2011 at the Pulaski Library.

Respectfully submitted,  
Nancy Hudson, Chair  
Sally Warburton, Recorder

Approved:           October 25, 2011