

Pulaski County Library System  
Library Board of Trustees  
Minutes  
October 26, 2010  
Pulaski County Library

Trustees Present: Nancy Hudson, Chair; Mason Vaughan, Jr., Vice-Chair; John Freeman; Elinor Farmer

Trustees Absent: Robert Becker; Joseph Slaughter; Laura Walters; Martha Jackson; Danny Collins

Staff Present: Sally Warburton, Director; Carol Smith, Technology Coordinator

Guests: Mary Catherine Stout, President of The Friends of the Library

- I. Call to Order and Welcome: Chair Nancy Hudson called the Pulaski County Library Board of Trustees meeting to order at 5:00 p.m. on Tuesday, October 26, 2010 at the Pulaski Library.
- II. Approval of Minutes – August 31, 2010 & September 28, 2010: Lacking a quorum of members present, there was no vote to approve the minutes of August 31 and September 28, 2010.
- III. Library Reports: The following reports were reviewed by the Trustees present. A copy of each report is filed with the records of this meeting at the Pulaski County Library.
  - A. Expenditures: Nancy Hudson asked for clarification of a possible decrease of 6% in State Funds. Nothing has been made official on this concern. John Freeman asked about any money that would be left in salaries and benefits due to unfilled staff positions. Any unused funds in these line items revert to the county at end of the fiscal year.
  - B. Statistics
  - C. Financial Statement – Dublin Library Cat: Elinor Farmer inquired as to why the Humane Society did not pay for Belle’s veterinarian visit as they had agreed to do. Sally Warburton explained that the Humane Society agreed to give Belle her shots and other routine tasks but not pay for actual doctor’s visits. Carol Smith pointed out that the veterinarian visit turned up parasites that the Humane Society staff would not have found or been able to treat.
  - D. Dublin Library Report: Board Members expressed concern that staff has to care for Belle. That there are no volunteers from the community to meet her needs. Elinor Farmer asked if there had been a Constitution Week display at the Dublin Library. Sally Warburton reported that there was one in Pulaski provided by Jena Hardy but not one in Dublin.
  - E. Technology Report: Nancy Hudson asked about Tumblebooks. Carol Smith reported that this is a new database provided by the State Library for children that includes books and enrichment activities based on those books for preschoolers and primary school students.

- F. Youth Services Report: Nancy Hudson asked if Jena has enough parent volunteers for RIF in the schools. Sally Warburton & Carol Smith were able to comment on 2 of the schools. Question will be passed along to Jena.
- IV. Director's Report: Nancy Hudson asked if the Red Ribbon Week activities are in partnership with Pulaski Community Partners Coalition, which they are.
- V. Follow Up from Previous Meeting and Other Reports
  - A. Presentation of Find It Virginia: Carol Smith demonstrated the databases provided by the State.
  - B. Trustees terms ending December 31, 2010: in an email, Danny Collins stated that, "I recall that I can re-up if I desire. I feel that with my work in Honduras, and traveling there so much I better not do that!" Nancy Hudson will follow up with Martha Jackson to determine if she will continue serving. Sally Warburton will then request that the open position(s) be filled by the Board of Supervisors.
  - C. Report from State Trustee's Meeting: Nancy Hudson reported that she attended this meeting. It was very informative and Nancy listed examples of regulations and materials that had been discussed.
  - D. No smoking zone outside Pulaski Library: Sally Warburton has contacted Peter Huber and Robert Hiss at the County Administration. Both of them have been in discussion with Tom McCarthy, County Attorney, about this matter concerning the Courthouse entrances. They will let us know the resolution of the matter when it becomes available.
  - E. Closed Session: Lacking a quorum, board did not enter a closed session.
- VI. New Business
  - A. Representative to Greater Pulaski Alliance: John Hawley of the Town of Pulaski has asked that someone from the Library Board begin attending the GPA meetings. This has been tabled until more members of the Board are present.
  - B. Representative to Literacy of the NRV: there is an opening on the Literacy Board that needs to be filled by a representative of the library system. This will be discussed with staff.
  - C. Circulation Staff Job Description: lacking a quorum, this will be addressed at the November meeting
- VII. Adjournment: Mary Catherine Stout invited the board members to the Friends of the Library dinner and author visit which will be November 18, 2010 at 6:00. There being no further business and the lack of a quorum, Nancy Hudson adjourned the meeting.

The next scheduled meeting of the Library Board is Tuesday, November 30, 2010 at 5:00 p.m. at the Charles and Ona B. Free Memorial Library.

Respectfully submitted,  
 Nancy Hudson, Chair  
 Sally Warburton, Recorder

Approved: \_\_\_\_\_