

Pulaski County Library System
Library Board of Trustees
Minutes
November 30, 2010
Charles and Ona B. Free Memorial Library

Trustees Present: Nancy Hudson, Chair; Mason Vaughan, Jr., Vice-Chair; John Freeman; Elinor Farmer; Joseph Slaughter; Laura Walters; Martha Jackson; Danny Collins

Trustees Absent: Robert Becker

Staff Present: Sally Warburton, Director

- I. Call to Order and Welcome: Chair Nancy Hudson called the Pulaski County Library Board of Trustees meeting to order at 5:00 p.m. on Tuesday, November 30, 2010 at the Charles and Ona B. Free Memorial Library
- II. Approval of Minutes – John Freeman requested the addition of the word “fiscal” in the October minutes describing the year end expenditures. Mr. Freeman then moved to accept August 31, 2010, September 28, 2010 and October 26, 2010 minutes be approved with that change. Elinor Farmer seconded the motion and the minutes were approved as written and corrected.
- III. Library Reports: The following reports were reviewed by the Trustees present. A copy of each report is filed with the records of this meeting at the Pulaski County Library.
 - A. Expenditures
 - B. Statistics: Question about OverDrive Statistics. This number reflects the audio books checked out by Pulaski County patrons only, not the entire consortium of libraries. The consortium has added ebooks to this site for patrons to check out, too.
 - C. Financial Statement – Dublin Library Cat
 - D. Dublin Library Report
 - E. Technology Report
 - F. Youth Services Report
 - G. Director’s Report: The DVD from the Library of Virginia on the Freedom of Information Act is available. Elinor Farmer will take it to review. Question about the No Smoking issue on the library porches. This has been turned over to the County Administration and County Lawyer as it is also affecting areas around the courthouse.
- IV. Follow Up from Previous Meeting and Other Reports
 - A. Trustees’ terms ending December 31, 2010: The Board of Supervisors has reappointed Martha Jackson for another term and will contact Nina McNeil to determine interest in filling the upcoming vacancy.
 - B. Representative to Greater Pulaski Alliance: Since no one on the board is interested at this time, Sally Warburton will meet with the alliance.
 - C. Representative to Literacy of the NRV: Since no one on the board is interested at this time, Sally Warburton will encourage someone on staff to do so.
 - D. Circulation Staff Job Description: The trustees present reviewed the job description. Laura Walters moved to accept it as written and Elinor Farmer seconded. The motion passed.
 - E. Closed Session: A motion was made by Elinor Farmer that the Library Board of Trustees enter a closed meeting session for the discussion of personnel matters in accordance with the Code of

Virginia, Section 2.2-3711(A)(1). The motion was seconded by John Freeman and the motion was passed unanimously by Trustees present.

Return to Open Session: Elinor Farmer made a motion to return to open session of the meeting. Danny Collins seconded the motion and it was passed unanimously.

Certification: Mason Vaughan made a motion to certify, in conformance with the Virginia Freedom of Information Act, that the Library Board of Trustees had convened a closed session on November 30, 2010 and that the closed session was conducted in conformance with Virginia law, and that to the best of each Trustee's knowledge only business matters lawfully exempted from open meeting requirements by Virginia law were discussed and only matters identified in the motion of closed session were heard, discussed or considered by the Library Board of Trustees. The motion was seconded by Danny Collins and unanimously approved by Trustees present.

V. New Business

- A. William M. Anderson and Fay Ann Sebal, the children of Fary Anderson who donated the land upon which the Charles and Ona B. Free Memorial Library is built, have donated artwork that Fary Anderson painted as well as portraits of their mother and a framed biography. The artwork will be hung in the library. John Freeman made the motion that the meeting room be named the Fary B. Anderson Community Room in her honor. Laura Walters seconded the motion that was passed unanimously by trustees present. The Friends of the Library will be asked to provide a plaque.
- B. State Aid to Localities FY 2012 Estimate is \$114,122. Current State Aid for FY 2011 is \$119,100.
- C. Valley Business Front : The November, 2010 issue includes an article on the Southwest Times Project. The magazine will be filed with the other reports for this meeting.
- D. Election of Officers: Elinor Farmer made the motion that the officers remain the same for 2011. John Freeman seconded the motion which was passed unanimously. Nancy Hudson and Mason Vaughan accepted. Since Nancy will not be able to meet on January 25, 2011, the next meeting has been moved to January 18, 2011.

- VI. Adjournment: Danny Collins expressed his pleasure at serving on the Library Board of Trustees and Nancy Hudson expressed the thanks of the entire board and the library system. There being no further business, Laura Walters made a motion to adjourn. The motion was seconded by Mason Vaughan and passed unanimously. Nancy Hudson adjourned the meeting at 6:30pm.

The next scheduled meeting of the Library Board is Tuesday, January 18, 2011 at 5:00 p.m. at the Pulaski Public Library.

Respectfully submitted,
Nancy Hudson, Chair
Sally Warburton, Recorder

Approved: February 22, 2011