

Pulaski County Library System
Board of Trustees Meeting
Minutes
August 28, 2012
Pulaski County Library

Trustees Present: Laura Walters, Chair; John Freeman, Vice-Chair; Barbara Derr; Margaret Spradlin; Nancy Hudson; Joseph Slaughter; Martha Jackson; Judy Gettys

Trustees Absent: Thomas Brewster, Superintendent of Schools

Staff Present: Sally Warburton; Carol Smith

- I. Call to Order and Welcome: The meeting was called to order at 4:30 pm on Tuesday August 28, 2012 by Laura Walters at the Pulaski County Library. Laura welcomed Judy Gettys to the board.
- II. Approval of Minutes: Margaret Spradlin moved that the Minutes of June 26, 2012 be approved as written. John Freeman seconded the motion and it passed unanimously.
- III. Library Reports: The following reports were reviewed by the Trustees present and a copy of each is filed with the record of this meeting at the Pulaski County Library.
 - A. Expenditures: Sally Warburton reported that Diane Newby, Director of Finance for Pulaski County, informed her that the libraries' share of the State Reduction in Aid to Localities will be \$5,540. The State will keep this amount as Pulaski County opted to do in FY 2012.
 - B. Statistics: Sally Warburton displayed a graph of patrons with checkouts by month from Overdrive. This shows a continuous growth from 5 patrons in 1/2009 to 46 patrons in 7/2012.
 - C. Director: The trustees asked for an explanation of the law concerning guns in public libraries. Sally reported that at this time anyone can carry a gun openly in libraries. Those carrying a concealed weapon must have a permit to do so.
 - D. Branch Manager: The Trustees expressed their approval of the plan for National Library Card Sign Up Month that Scott McGregor, Branch Manager, has been creating with area merchants to offer a 10% discount at certain businesses for those with library cards.
 - E. Technology: Trustees expressed their thanks for silencing the loud server. Carol Smith explained how the new Print and Time Management will benefit library staff and patrons in making the public computers more efficient and cost effective. Carol also explained that Freegal is a site that provides downloadable music free to library card holders and the Boopsie App is available for smart phone owners to download and use to search the library resources.
 - F. Youth Services: Sally pointed out that the library will no longer be receiving money from a federal grant for RIF book distributions. Jena Hardy, Youth Services Librarian, is inventorying our current supply of books to determine if there are enough to do one last

distribution this fall. The National RIF organization is applying for other federal grants. The library will apply for anything that comes available.

IV. Follow Up from Previous Meetings and Other Reports

- A. New Staff Members: Two new 15-hour part-time employees have been hired. Laura Soly will be working evenings and Saturdays in Pulaski and Janet Kester will be working in Dublin.
 - B. Security Cameras: Carol Smith was asked to report to the Library Board on the cost to upgrade the security system at the Pulaski Library. At the present time the library has 9 black and white cameras that record on a VHS tape system which is approximately 7 or 8 years old. To replace the cameras with color plus add 6 new cameras which the company recommends would cost \$2721. A New digital recorder would add about \$1000 to the cost and labor would be \$1450 for a total of approximately \$5000. The Trustees had several questions which Carol addressed. The cameras are wired into the system but the record could be viewed remotely. The digital recording would be set for 2 or 4 weeks and could then be saved or recorded over. It would be possible to view the areas of the library which cannot be seen by staff at the circulation desk on the monitor. There would be a record in case of a break in as the recorder would be motion sensitive but there is not an alarm system. Nancy Hudson suggested that the endowment could be used to pay for the system. Laura Walters will discuss the possibility of the County picking up this cost or that a grant could be written for the cost.
 - C. Community Foundation: In discussing a possible donation to the library endowment with Jessica Wirgau, Executive Director of the Community Foundation of the New River Valley, Ms. Wirgau reported to Sally that the library endowment of \$100,960.84 (as of March 31, 2012) is being held in a money market account at this time. The net growth is not large but it is accessible to the library at any time. Ms. Wirgau stated that "Depending on the preference of your board, we are happy to continue operating the fund as is or consider placing a portion of the funds into an endowment that would be actively invested as part of our investment pool." Trustees requested that Ms. Wirgau be invited to a future board meeting to discuss the possibilities.
- V. New Business: No new business.
- VI. Adjournment: There being no further business, Margaret Spradlin moved to adjourn, John Freeman seconded the motion and it was passed.

Respectfully submitted,
Laura Walters, Chair
Sally Warburton, Recorder

Approved: October 30, 2012