

Pulaski County Library System  
Board of Trustees Meeting  
Minutes  
November 27, 2012  
Charles and Ona B. Free Memorial Library

Trustees Present: John Freeman, Vice-Chair; Nancy Hudson; Barbara Derr; Margaret Spradlin

Trustees Absent: Thomas Brewster; Joseph Slaughter; Laura Walters, Chair;

Staff Present: Sally Warburton

- I. Call to Order and Welcome: The meeting was called to order at 4:25 pm on Tuesday November 27, 2012 by John Freeman at the Charles and Ona B. Free Memorial Library.
- II. Approval of Minutes: Nancy Hudson moved to approve the minutes of October 30, 2012 as written. Barbara Derr seconded the motion and it was passed.
- III. Library Reports: The following reports were reviewed by the Trustees present and a copy of each is filed with the record of this meeting at the Pulaski County Library.
  - A. Expenditures: Nancy Hudson asked about travel funds having been spent in State Budget and if more funds needed to be appropriated next year for this line item. Since there is still money in local funds, this will be monitored and determined at a later date. State Funds can only be used for travel and continuing education for professional librarians while local funds may be used for all staff.
  - B. Statistics: Discussion of e-readers.
  - C. Director
  - D. Dublin Branch
  - E. Technology: Nancy Hudson asked about the posters being printed for Lewis Gale Hospital. The hospital is being charged \$5/poster.
  - F. Youth Services
- IV. Follow-up from Previous Meeting and Other Reports
  - A. Community Foundation of the New River Valley: A draft fund agreement was distributed to Trustees regarding moving \$10,000 from the money market account to an endowment fund. Several questions and suggestions arose which will be addressed by Sally Warburton. The item was tabled until answers could be obtained and all trustees have time to review the document.
  - B. Security Cameras: no report at this time
  - C. Literacy Volunteers of the NRV: tabled at this time

V. New Business

- A. Trustees with terms that expire December 31, 2012: Nancy Hudson has agreed to remain on the board. This will be her first term which will expire on December 31, 2016. Judy Gettys will not be able to serve another term due to family commitments. The Board of Supervisors has been notified. An updated contact list for Trustees was distributed and corrected by those present.
  - B. Capital Improvements Listing: A list of the items currently on this list was presented to the Trustees with a request for suggestions for additional items.
  - C. Online trustee tutorial: The Library of Virginia has made tutorials available to Trustees at <http://lva.learnpointims.com> . This link will be sent to Trustees in an email.
- VI. Adjournment: Invitations to a Christmas Breakfast “catered” by library staff as a thank you to our volunteers were distributed to Library Board Members. There being no further business, Margaret Spradlin moved to adjourn at 5:15 pm. Barbara Derr seconded the motion and it was passed by members present.

Respectfully submitted,  
John Freeman, Vice-Chair  
Sally Warburton, Recorder

Approved: January 29, 2013