

Pulaski County Library System
Board of Trustees Meeting
Minutes
January 29, 2013
Pulaski County Library

Trustees Present: Laura Walters, Chair; Margaret Spradlin; Nancy Hudson; Parks Lanier; Joseph Slaughter

Trustees Absent: Thomas Brewster; John Freeman; Martha Jackson

Staff Present: Sally Warburton; Carol Smith

- I. Call to Order and Welcome: The meeting was called to order at 4:35 pm on Tuesday January 29, 2013 by Laura Walters at the Pulaski County Library. Laura welcomed new board member Parks Lanier, Jr. and expressed regret that Barbara Derr will be moving to Boston and unable to complete her term on the board.
- II. Approval of Minutes: Laura called for a motion to approve the minutes of November 27, 2012 as written. Joseph Slaughter so moved and Nancy Hudson seconded the motion which was passed.
- III. Library Reports: The following reports were reviewed by the Trustees present and a copy of each is filed with the record of this meeting at the Pulaski County Library.
 - A. Expenditures
 - B. Statistics
 - C. Director
 - D. Dublin Branch: Trustees expressed their approval of Scott McGregor participating in Dublin Christmas festivities by serving hot chocolate and cookies on the morning of the parade. Board likes to encourage community involvement.

- E. Technology: Carol Smith is ordering new DVDs for the collection and explained that the library is building its nonfiction collection as well as replacing old or lost DVDs and purchasing newer releases.
 - F. Youth Services: Conversation continued about stored RIF books. Board approved Jenna Hardy's plans to distribute the books that the library has stored to the 5 elementary schools for distribution to the students.
- IV. Follow-up from Previous Meeting and Other Reports
- A. Community Foundation: Board members asked that the following questions be asked of Jessica Wirgau, Executive Director of the Community Foundation of the New River Valley: can a statement describing the reversion of the funds to the Public Library System be included in the agreement for an endowment; is the Community Foundation bonded; and can the name of the endowment be Pulaski County Library System Endowment with the fund named the Ethel Flippin Memorial Fund of the PCLS Endowment? The item was tabled for a vote until next month.
 - B. Security/Surveillance Cameras: Carol Smith distributed quotes from Lee Hartman and Sons, Inc. and NRV Unwired and explained the two systems. Margaret Spradlin made a motion to present the quotes to the Board of Supervisors for funding. Nancy seconded the motion and it was passed. Laura will present the quotes to Peter Huber, County Administrator for consideration. Sally also placed this item on the Capital Improvements Plan Requests for 2013 in the amount of \$10,000.
- V. New Business
- A. Budget 2013-14: The budget is being prepared at this time and will be submitted by February 1, 2013. The library is asking for flat funding from the county with the exception of mileage reimbursement. Since the library no longer has a van we are asking that the reimbursement line item be increased from \$200 to \$1500 to reimburse staff members that are using their own vehicles for

trips to day care centers, preschools and retirement facilities for programs and book deliveries.

B. Director's evaluation: The Library Board will complete an evaluation. Forms will be distributed via email to trustees and Laura will organize them into an evaluation.

VI. Adjournment: There being no further business, Joseph moved to adjourn at 5:40 pm. The motion was seconded by Nancy and passed by members present.

Respectfully submitted,
Laura Walters, Chair
Sally Warburton, Recorder

Approved: February 26, 2013