

Pulaski County Library System
Board of Trustees Meeting
Minutes
February 26, 2013
Charles and Ona B. Free Memorial Library

Trustees Present: Laura Walters, Chair; John Freeman, Vice-Chair; Margaret Spradlin; Nancy Hudson; Parks Lanier; Martha Jackson

Trustees Absent: Joseph Slaughter; Thomas Brewster

Staff Present: Sally Warburton

- I. Call to Order and Welcome: The meeting was called to order at 4:30 pm on Tuesday February 26, 2013 by Laura Walters at the Charles and Ona B. Free Memorial Library.
- II. Approval of Minutes: John Freeman moved that the minutes of January 29, 2013 be approved as written. Margaret Spradlin seconded the motion & it passed.
- III. Library Reports: The following reports were reviewed by the Trustees present and a copy of each is filed with the record of this meeting at the Pulaski County Library.
 - A. Expenditures: Trustees asked how sequestration by Federal Government may affect the library. The library does not receive any federal funds directly but Sandy Treadway, Librarian of Virginia, stated in an email to library directors that "Sequestration would mean a reduction for Virginia of \$187,098 in LSTA grant funds." This money is used to purchase databases that are offered free to every public school and library in Virginia. The direct impact to Pulaski could also include increased request for services to those who lose their jobs or are furloughed and to the Head Start classes that could lose teachers.

A question was also asked about having to return funds to the state. The library's share of this will be \$5,540 this fiscal year.

The good news is that the budget that the Virginia General Assembly approved on Feb 23, 2013 includes an increase in aid to local libraries of \$450,000.
 - B. Statistics: Question about computer use. Computers are "checked out" for in-library use to obtain statistics.
 - C. Director
 - D. Dublin Branch
 - E. Technology: No report

- F. Youth Services: In a discussion of remaining RIF books, it was explained that there are not enough books to ensure that every child receive one. The library has spent out all RIF funds and some of the PTA/PTO groups at the schools have expressed an interest in purchasing additional books for their students to ensure that every child receives a book.
- IV. Follow-up from Previous Meeting and Other Reports
- A. Community Foundation: The library has received a letter from the Community Foundation of the New River Valley that the administrative fee on our foundation account will be increased from 1% to 1.5%. It was decided that this fee is reasonable and acceptable for the services rendered. After a discussion of the option to create an endowment, Martha Jackson made a motion to create an endowment using the \$10,000 donated to the Library Foundation by Frank Flippen in honor of his mother, Ethel Flippen. The endowment will be named the Pulaski County Library System Endowment and the yearly pay out of the Flippen Fund will be used for children’s programming in honor of Mrs. Flippen. Nancy Hudson seconded the motion and it was passed unanimously. Sally will contact Jessica Wirgau, Executive Director of the Community Foundation of the New River Valley to complete the contract.
 - B. Security cameras: Laura has forwarded copies of the estimates for the security systems for the libraries to Peter Huber, County Administrator and followed-up with a discussion. No decision has been made.
 - C. New trustee appointment: No decision has been made by the board of supervisors. The trustees suggested the following list of people as possibilities: Jeanne Whitman, Marsha Simpkins, Tamara Gress, Nancy Burchett, Phillip Baker, Alice Thompson, and Janet Johnson.
 - D. Director’s evaluation: in progress
- V. New Business
- VI. Adjournment: There being no further business, John moved to adjourn; seconded by Martha and passed.

Respectfully submitted,
Laura Walters, Chair
Sally Warburton, Recorder

Approved: March 26, 2013