

Pulaski County Library System  
Board of Trustees Meeting  
Minutes  
August 26, 2014  
Pulaski County Library

Trustees Present: John Freeman, Chair; Nancy Hudson; Parks Lanier, Jr.; Martha Jackson; Laura Walters; Robert Bopp

Trustees Absent: Hattie Haulsee; Margaret Spradlin; Thomas Brewster

Staff Present: Sally Warburton

- I. Call to Order and Welcome: John Freeman called the meeting to order on Tuesday August 26, 2014 at 4:30 at the Pulaski County Public Library.
- II. Approval of Minutes: After reviewing the minutes of the meeting held on June 24, 2014, Laura Walters moved to accept the minutes as written. Martha Jackson seconded the motion and it was passed.
- III. Library Reports: The following reports were reviewed by the Trustees and a copy of each is filed with the record of this meeting at the Pulaski Library.
  - A. Expenditures: At this time, State Aid is \$118,673. But the Commonwealth is predicting a shortfall of approximately \$1.5 billion in the current 2014-2016 biennium. This may lead to a decrease in these funds in the current year and will probably cause a decrease in next year's funds.
  - B. Statistics
  - C. Director: John asked that Gina Dickinson be given the boards best wishes for a speedy recovery from Lyme's Disease; that Carol Smith and the County Hospitality Committee be commended for a job well done at the County Picnic for Employees and Volunteers; and congratulations to Mary Catherine Stout, loyal library patron and past board member, for receiving the Joy Calfee Award for Volunteers from the County.
  - D. Dublin Branch
  - E. Youth Services: Sally added that the library has purchased a site license from Movie Licensing USA for public performance rights for showing movies in the libraries.
  - F. Technology
- IV. Follow-up to Previous Meetings and Other Reports
  - A. Hiring New Employees: The search for a full-time employee is going well. Many applications have been received and interviews will take place next week with hiring to follow. The search for a part-time aide for the children's department is not getting many applications so may have to be tabled at this time.
  - B. Proposed Budget FY 2014-2015: See notes above.

- C. Youth Member on Library board: Sally received only one response to her request for information from other libraries about teens taking part on Library Boards. She will continue to seek information.
- V. New Business
  - A. Friends of the Library Garden in Memory of Jackie Hunter: Nancy Hudson presented the Friends of the Libraries' request that a conifer be planted to in memory of this long time library patron and supporter of the Friends. Martha moved that a conifer be planted in her honor at the Free Memorial Library. The motion was seconded by Laura and passed.
  - B. Director's Evaluation: Sally reported that the County Administration has requested that all staff evaluations be completed by the end of November so as not to interfere with holidays and budget time. John asked that Sally email the forms to all board members for them to complete for the director and return to him to be collated and presented to Sally in a timely manner.
- VI. Adjournment: There being no further business, Martha moved for adjournment at 5:10. The motion was seconded by Laura and approved by those present.

Respectfully submitted by  
John Freeman, Chair  
Sally Warburton, Recorder

Approved: September 30, 2014