

Pulaski County Library System  
Board of Trustees Meeting  
June 27, 2017  
Charles and Ona B. Free Memorial Library

Trustees Present: Laura Walters, chair; Lynne Clark; Parks Lanier; Nancy Hudson; Margaret Spradlin; Meagan Pratt;

Trustees Absent: Robert Bopp; Kevin Siers; Penny Golden

Staff Present: Carol Smith; Sally Warburton

- I. Call to Order: Laura Walters called the meeting to order at 4:30 pm at the Charles and Ona B. Free Memorial Library on June 27, 2017.
- II. Approval of Minutes: Margaret moved that the minutes of May 30, 2017 be approved as written. Lynne seconded the motion which was passed by those present.
- III. Library Reports: The following reports were reviewed by the Trustees and a copy of each is filed with the minutes of this meeting at the Pulaski Library.
  - A. Expenditures: funds have been spent out as fiscal year 2017 concludes on June 30, 2017.
  - B. Statistics: trustees commented on the increased numbers attending library programs this year for Summer Reading Program. The library space is being used to the maximum with larger children's programs taking place on the main floor of the Pulaski Library to accommodate 100 – 200 people. The outside space at the Dublin Library has also been used extensively.
  - C. Director
  - D. Dublin Branch
  - E. Public Services
  - F. Youth Services: the teen volunteers have been used extensively this summer to "adopt a shelf" and keep the books in order and help with children's programming.
  - G. Technology: Carol explained that the surveillance cameras are becoming old technology. The video can be viewed in real time but the playback option is no longer functioning.
- IV. Follow-up to Previous Meetings and Other Reports:
  - A. 5-Year Strategic Plan: Parks moved to approve the plan with a few changes as pointed out by proof readers. Nancy seconded the motion which was passed. Sally will forward the plan to the State Library.
  - B. Use of the Safe Haven Building for Library Expansion: Sally contacted Ty Kirkner, County Building and Inspections, who forwarded the questions to Jared Linkous. Mr. Linkous suggested writing a letter to Jonathon Sweet to present our

request to the Board of Supervisors to let them know of our interest. Laura also spoke with Anthony Akers, Assistant County Administrator, who reiterated that suggestion. A letter was written and signed by Laura & Sally expressing the library's interest in the building.

V. New Business:

- A. Conway Smith History Book: The Pulaski County High School Social Studies Department has donated approximately 100 copies of the Smith book, *The Land that is Pulaski County*, to the library as the high school students are no longer using them. Trustees suggested taking copies to the retirement homes in the county. Others will be sold for about \$15 with the proceeds going to the library endowment.
  - B. Revised State Aid Budget 2017: Sally sent a revised budget to the State Library. The major adjustment was moving about \$6000 from books and materials to computers and equipment.
- VI. Adjournment: There will be no meeting in July. The next meeting of the Library Board will be on August 29, 2017 at 4:30 pm at the Pulaski County Public Library. There being no further business Margaret moved to adjourn at 5:00. Meaghan seconded the motion which passed by all.

Respectfully submitted,  
Laura Walters, Chair  
Sally Warburton, Recorder

Approved: August 29, 2017