

Pulaski County Library System  
Board of Trustees Meeting  
October 30, 2018  
Pulaski County Public Library

Trustees Present: Margaret Spradlin, Chair; Jan Booker; Parks Lanier, Jr.; Lynne Clark; Meagan Pratt; Jennifer McCarthy; Drew Foxx

Trustees Absent: Lora Covey; Kevin Siers

Staff Present: Aaron Jarrells; Carol Smith; Sally Warburton

- I. Call to Order & Welcome new trustees Andrew Foxx and Jennifer McCarthy and new employee Aaron Jarrells.
- II. Approval of Minutes: Parks moved to approve the minutes of August 28, 2018. Jan seconded the motion which passed.
- III. Library Reports
  - A. Expenditures: Trustees discussed the cost of the flood insurance, \$20,550, which the County pays for the Pulaski Library
  - B. Statistics: Trustees commented on the large attendance at the Children's Outreach and the good number of new library cards issued
  - C. Director
  - D. Dublin Branch
  - E. Public Services
  - F. Technology: Carol mentioned the cost of Internet service which the County provides free of charge for the Libraries
  - G. Youth Services: Jan had attended the Library Halloween Party and congratulated the Children's Staff. The Libraries will take part in the Dublin & Pulaski Treat Trails on October 31 and will be able to distribute new books as the "treats".
- IV. Follow-up from Previous Meeting and Other Reports
  - A. Patron Issue: Lynne followed up with a letter stating Library Policy to Penny Prunty who has continued to use the library but has not mentioned the fee for faxing since her original complaint.
  - B. Pulaski County Proud Ornament: The Libraries will have the ornament that the Commission on Children and Families is selling.
  - C. Books for NRV Jail Inmates: The Friends of the Library continues to supply books for the Jail. In a new initiative the Library is partnering with NRV Community Services, the jail, the Women's Resource Center, and Pulaski Community Partners Coalition to provide books to inmates to read aloud. The stories will be recorded on a DVD and book and DVD will be presented to the inmate's child(ren).
  - D. Libraries and the 2020 Census: The American Library Association has begun to disseminate information to public libraries that the 2020 Census will take place primarily online, even as many of our residents lack home internet access. The Library will consider this in future planning.

V. New Business

- A. Community Foundation is now providing an online donor portal. As an endowed fund holder the Library System can access our fund information through this portal. Trustees are not interested in setting up this account.
  - B. Estimated State Aid to Localities FY 2010: Current State Aid is \$134,794. The estimated amount for FY2020 is \$129,313. State Aid is based on population, square mileage, and the local funding.
  - C. Lost Key: Aaron was able to explain that a patron lost a key to the Dublin community room. Since the key only unlocks the meeting room and is not identified in any way with the library, the Library Board chose to do nothing at this time.
  - D. Search for a part-time employee has begun for an opening for part-time Children's Outreach.
  - E. Amend Community Meeting Room Policy: Staff has asked the Board to remove the stipulation that all meetings must be open to the general public. We have tutors, advisors, and councilors requesting use of a private meeting space. Parks made the motion to amend the policy, Jan seconded the motion which passed.
- VI. Adjournment: Board members were asked to update their contact information. There being no further business to bring before the board, Parks moved for adjournment. Jan seconded the motion which passed unanimously.

Respectfully submitted,  
Margaret Spradlin, Chair  
Sally Warburton, Recorder

Approved: November 27, 2018