

Pulaski County Library System

Board of Trustees Meeting

July 25, 2023

Pulaski County Public Library

Those Present: Lynne Clark, Chair; Margaret Brewster; Laura Walters; TJ Cox; Carol Smith; Robin Keener; Robert Graham, Superintendent of Schools

Those Absent: Jan Booker; Kathy Weddle

Staff Present: Sally Warburton; Scotia Marshall

- I. Call to Order and Welcome to New Members: Lynne called the meeting to order at 4:30 and trustees introduced themselves.
- II. Approval of Minutes: Laura made a motion to approve the minutes of May 30, 2023. TJ seconded the motion which passed.
- III. Library Reports and Summer Reading Program: Scotia, Youth Services Assistant, reported on the children and youth Summer Reading Challenge. She was able to report the number of children who have been reached by the program and the benefit to the community. Trustees also discussed the Little Free Libraries which are proliferating around the county at parks, schools, neighborhoods, and businesses. Books are available to the community in many ways. Scotia also reported on the Library Outreach to schools, preschools, daycares, and the Head Start Centers.
- IV. Follow-up from Previous Meetings and Other Reports
 - A. Sign for Pulaski Library: A photo of the proposed signage was presented.
 - B. Collection Development Policy: Robert made a motion to approve the policy as revised. Laura seconded the motion. Which was passed unanimously.
 - C. Staff Safety – Active Shooter Training: The libraries will be closed for this training on August 22, 2023 until 2:00 to allow all staff to attend. The staff from Radford Public Library has been invited to also participate.
 - D. New Carpet for Dublin Library: Carol moved to approve closing the library for the week of August 21 to lay new carpeting. Margaret seconded the motion which was passed.

E. Dolly Parton's Imagination Library: Sally reported that funding has been found to offer this program to our community.

V. New Business

A. FY2024 Budget for Expenditure of State Aid: a discussion ensued concerning the Southwest Times Database. It can still be accessed by the public though not through our library system at this time. The Library of Virginia is cleaning up the digitized copy, at no cost to the locality, and will make it available again through library online services as soon as possible.

B. Staff Hiring Update: a person has been hired for the Library Assistant position and will be starting August 7, 2023. The Youth Services Director role has become open and is in the process of being advertised. The County has given the library an additional 25-hour/week part-time position for the Youth Services Department as well as made the part-time Dublin Library Circulation Assistant a full-time job.

C. Capital Improvement Listing: The County has approved the following expenditures in the FY2024 budget: Dublin Library Internal Painting, Dublin Library Parking Lot Paving, and Pulaski Library Carpet.

VI. Adjournment: there being no further business Sally shared a copy of a fiscal year comparison of the Per Capita Spending at the VA Public Libraries provided by the Library of Virginia. Lynne adjourned the meeting at about 5:30.

Respectfully submitted
Lynne Clark, Chair
Sally Warburton, Recorder

Approved: September 26, 2023