

Pulaski County Library System
Board of Trustees Meeting
January 30, 2024

Charles and Ona B. free Memorial Library

Those Present: Lynne Clark, Chair; Laura Walters; Robin Keener; Margaret Brewster; Jan Booker

Those Absent: TJ Cox; Kathy Weddle; Carol Smith; Robert Graham

Staff Present: Sally Warburton

- I. Call to Order: Lynne called the meeting to order at 4:40pm at the Charles and Ona B. Free Memorial Library.
- II. Approval of Minutes: Laura moved to accept the minutes of November 28, 2023 as written. Robin seconded the motion which was passed by those present.
- III. Library Reports: The reports were reviewed.
- IV. Follow-up from Previous Meetings and Other Reports
 - A. Dolly Parton's Imagination Library Updates: there are now over half of the Pulaski County preschoolers enrolled in the program. The Library and the Schools are doing another "push" for enrollment with new brochures and promotions. Volvo donated \$10,000 to the effort and there was an "anonymous" \$15,000 donation from a family foundation.
 - B. Closure of Dublin Library via Email for Interior Painting: A motion was made on email to enable this improvement with Lynne, Jan, Kathy, Robin, Robert, and Laura voting to approve. The Library was closed on Wednesday and Thursday, January 10 & 11 and with the help of volunteers and County Maintenance Department the main room of the library was completed. The Board suggested continuing into the meeting room with neutral colors.
 - C. Capital Improvements: Sally has requested a new floor covering be added to the list for Pulaski Library and the Library Board agreed that new blinds for the large front windows would be a good investment in Pulaski to save energy and enhance the Library's appearance, however, the cost of the blinds would be less than \$20,000 and would not be added to the Capital Improvements List.
 - D. Update on Hiring: Emily Surface has been hired for the evening/Saturday part-time position at the Pulaski Library.
 - E. Friends of the Library: Carol reported via email that the Friends officers are meeting on February 13, and the annual meeting will take place on April 11. The Board requested a report at the next meeting on who the new officers are and the progress on growing membership.
- V. New Business
 - A. Panic Buttons: The Library Board agreed that panic buttons would be a good investment in the safety of the public libraries. Lynne moved to approve the

purchase, Jan seconded the motion which was passed unanimously. Sally will contact County IT to proceed with the project.

- B. Man Banned from Libraries: A patron who made threats to other patrons and library staff at the Pulaski Library has been banned. He was being investigated and was arrested for other issues in the County. Sally may be called to testify at his trial.
 - C. Update Board of Trustees: The list was distributed and all agreed to remain on the Board.
 - D. Financial Disclosure Statement: The forms were collected and will be forwarded to the Board of Supervisors to meet the January 31 deadline.
 - E. Election of Officers: By unanimous approval, Lynne offered to remain chair and Laura will remain vice-chair for 2024.
- VI. Adjournment: The next meeting will be on March 26, 2024 at 4:30 at the Pulaski Library.

Respectfully submitted,
Lynne Clark, Chair
Sally Warburton, Recorder

Approved: May 28, 2024