

Pulaski County Library System
Board of Trustees Meeting
July 30, 2024
Pulaski Public Library

Those Present: Lynne Clark, Chair; Kathy Weddle; Carol Smith; Laura Walters; Jan Booker;
Robin Keener; T.J. Cox

Those Absent: Robert Graham

Staff Present: Sally Warburton

- I. Call to Order: Lynne called the meeting to order at 4:30pm at the Pulaski Library.
- II. Approval of Minutes: Laura made a motion to approve the minutes of May 28, 2024. Kathy seconded the motion which was passed.
- III. Library Reports: The reports were reviewed.
- IV. Follow-up from Previous Meeting and Other Reports
 - A. Grants submitted for Imagination Library: Community Foundation Grant for \$4,000 and one to Volvo for \$15,000.
 - B. Flooring in Pulaski Library: Carpetland USA will complete the reflooring of the library September 2 – 6. The Pulaski Library will close those days but be available to deliver books “out the door” and answer the phone and emails. Dublin Library will remain open.
 - C. New sign for Dublin Library: the board reviewed the new sign and made suggestions for changes. Sally will contact Sign Systems.
 - D. Margaret Brewster’s resignation: Sally has asked the Board of Supervisors to fill the vacancy.
 - E. Review of Library board attendance and by-laws: Board does not want to make any changes to the by-laws at this time. Board reporter will track absences. Trustees should contact the library or the Board Chair in writing prior to the meeting they will miss.
 - F. Friends of the Library: The Friends will hold a tea on September 8 and the next book sale will be August 23. Books were donated to the Pulaski County School’s Book Bus.
 - G. Law and the Right to Read: Lynne attended this webinar and reported on the legal ramifications of book banning.
- V. New Business
 - A. Staff Resignations: several staff members will be leaving the library at the end of July and August. Positions are posted on the Library and County websites.
 - B. Invitation to VLA Conference: The Library System will be receiving a plaque for the “Virginia Public Library Silver Standards of Excellence”. Library staff who attend the conference will accept the honor. All are invited to attend in Norfolk October 16 – 18.

- C. Circulation Assistant Job Description: Staff has requested 2 small changes to the job description. Jan made a motion to approve the changes. Laura seconded and it was approved.
 - D. Closure for Staff Training: Staff have requested a closure of the libraries for a half-day staff training. They also requested a full-day closure for a training that would include staff from other NRV libraries. Jan so moved, seconded by TJ and Board approved both requests.
- VI. Adjournment: TJ reported that Sandy Smith, the longtime library director of NRCC Library has retired. The new librarian is Lisa Dinkle. Jan then made a motion to adjourn the meeting at 5:15pm. Laura seconded the motion that was passed by those present.

Respectfully submitted,
Lynne Clark, Chair
Sally Warburton, Recorder

Approved: September 24, 2024