

Pulaski County Library System
Board of Trustees Meeting
November 26, 2024
Pulaski County Library

Those Present: Lynne Clark, Chair; Kathy Weddle; TJ Cox; Jan Booker; Carol Smith; Laura Walters

Those Absent: Robert Graham; Jennifer Brown

Staff Present: Sally Warburton

- I. Call to Order: Lynne called the meeting to order at 4:30pm at the Pulaski County Library.
- II. Approval of Minutes Jan made a motion to approve the minutes of September 24, 2024 as written. Carol seconded the motion which was approved.
- III. Library Reports: Jan expressed her appreciation for the Memory Care Kits that have recently been added to the Library collection. These are designed for care givers to encourage conversations with our older population.
- IV. Follow-up from Previous Meeting and Other Reports
 - A. Grants for Imagination Library: The Library has received the following: \$5,000 from the C.E. Richardson Benevolent Foundation, \$4,000 from the Community Foundation of the New River Valley.
 - B. New Sign for Dublin Library: Jan made a motion to approve \$4,230 for a new sign purchased from Sign Systems. Laura seconded this motion which was approved.
 - C. Virginia Public Library Standards of Excellence Award: Sally presented a plaque to the library board that the libraries have received for the Silver Award in the Standards of Excellence. A discussion ensued on reaching the Gold level of excellence.
 - D. Friends of the Library: Carol reported that the Friends Annual Meeting will take place on December 3, 2024.
- V. New Business
 - A. New Staff: April Frye has been hired in the Circulation Assistant position. The part-time Youth Services Assistant position remains open.
 - B. Estimated State Aid FY 2026 is \$241,893.
 - C. Partnership with Pulaski Police Department: library staff discussed security with the police chief. There are some people using the Pulaski Library porches to charge devices and to use the Internet which may become a loitering concern in the future, but is not a problem at this time.
 - D. Closure of libraries evenings from Christmas to New Year's: the library board approved this suggestion as there are very few visitors during that week.
 - E. Library help with emergency response to Hurricane Helene: Sheena Johnson and Sally worked with Pulaski County Emergency Services Department to identify

those in need of services and those who want to volunteer to help, creating a list to meet the needs in Pulaski County.

- VI. Adjournment: Laura requested that Library staff ensure that organizations that use the meeting room include the following statement: "The fact that a group is permitted to meet at the public library does not in any way constitute an endorsement by the Library board or administration of the group's policies or beliefs." This is stated in the Community Meeting Room Policy approved March 28, 2023. There being no further business, Jan moved to adjourn, seconded by Kathy, and approved at 5:20pm.

Respectfully submitted,
Lynne Clark, Chair
Sally Warburton, Recorder

Approved: January 28, 2025