

Pulaski County Library System

Board of Trustees

September 30, 2025

Charles and Ona B. Free Memorial Library

Those Present: Laura Walters, Chair; Bob Anderson, Kathy Weddle, Jennifer Brown; Jan booker; Lynne Clark; T.J. Cox

Those Absent: Robert Graham; Carol Smith

Staff Present: Sally Warburton

- I. Call to Order: Laura called the meeting to order at 4:30 pm at the Charles and Ona B. Free Memorial Library.
- II. Approval of Minutes: Lynne made a motion to approve the minutes of July 15, 2025. Jennifer seconded the motion which passed.
- III. Library Reports were reviewed by trustees with positive comments regarding the Summer Reading Challenge.
- IV. Closed Session Regarding Donation Item: TJ moved to go into closed session as authorized in subsection A of §2.2-3711 of the Code of Virginia for the purpose of discussing a special financial donation. Lynne seconded the motion and the trustees approved the motion and moved into closed session. After a discussion, Kathy moved to return to open session which was seconded by Jan and approved. Kathy moved to certify that the discussion in the closed session included only public business matters as identified in the motion by which the closed meeting was convened were heard. Jan seconded the motion and it was passed unanimously.

TJ made a motion to give \$10,000 from the Library System's Community Foundation Endowment Fund to donate for a "Little Library" within the Pulaski County Sportsplex contingent upon (1.) if the money can be removed from the library endowment fund and (2.) if the Friends of the Pulaski Library match the amount with at least \$10,000. Jan seconded the motion which was approved by those present.

- V. Follow-up from Previous Meeting and Other Reports
 - A. New Staff: Sally reported that the libraries have recently hired three new staff which brings the library up to a full staffing of 13 employees.

B. Trauma Training: Sally thanked the Board for allowing the libraries to close early on August 15, 2025 to allow a Trauma Training. It was excellent information.

VI. New Business: no new business

VII. Adjournment: Jan mentioned that the signs at Dublin Library look very nice. TJ brought up that since one of the major tasks of the Library Board is to review and approve the budget, this may be something to add to the agenda. There being no further business, Jan made a motion to adjourn, seconded by Kathy and approved.

Respectfully submitted,
Laura Walters, Chair
Sally Warburton, Recorder

Approved: November 25, 2025